

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
DECEMBER 9, 2021 2:00 PM**

DIRECTORS PRESENT WERE:

Bonnie Tidball Ernie DeWinne Billy Wilson David Kelley Rod Goff

OTHERS IN ATTENDANCE WERE:

Joe Ortega Karen Antill Joan Hutchinson

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, December 9, 2021.

MINUTES: Directors read the Minutes of the previous meeting of November 11, 2021.

MOTION: Ernie DeWinne made a motion to accept the Minutes of the meeting of November 11, 2021. Billy Wilson seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of November 2021 to the Board, noting that the WSC continues to be in good condition, financially. Ernie DeWinne reported that Texas Partners Bank interest rates will be almost cut in half next year and will look to see what other banks interest rates are. The Board and guests reviewed.

MOTION: Billy Wilson made a motion to accept the Treasurer's report as presented, seconded by Rod Goff - The BOD voted unanimously to accept the report, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that they had a problem with well #1 last week and had Waterboyz come out and put in larger pipe, new pump, new airline, and joints; the motor was barely hanging on but they were able to retrieve it. Billy advised that just by changing the pipe size we get 40% more volume through the line with less friction, which lowers the time of pumping and lowering the electrical cost. Joe Ortega advised that he put well # 1 back online which had been feeding from the upper system during that time. Joe advised the Backhoe has been fixed. Joe advised that he will get Danny to put the electric heater at plant #3 while he is here. Joe reported that they have been mowing and wrapping pipes and water lines to get ready for the winter weather. Joe reported that he will be taking some vacation time off when he can. The Board reviewed an estimate to fix the 200,000-gallon tank for the upper system, where damage was found on the top of the tank beams that was caused by the vapor from the acid that was pumped on well # 4; the board agreed not to fix it at this time as it's probably cheaper to replace and will still last several years. Billy advised that he would like to look at getting a diffuser for the tank, which will circulate the water and keep the water mixed, chlorinated evenly, reduce any smell, and sediment. Billy asked to have the diffuser added to the agenda on the January meeting.

Office Operations: Karen Antill reported that it has been business as usual, billing, monthly reports, filing upstairs and downstairs, and getting ready to purge old files according to the retention policy. Karen reported that she checks meters everyday and calls customers when a leak is noted. Karen advised that she will be taking vacation from December 23rd through January 4th but will be answering phones and emails as they come in, and will also come in to do payroll and billing.

Class C Licensed Operator: Billy Wilson read over John Hegemier's report. John completed his Emergency Preparedness Plan Class and advised that the EPP must be submitted by March 1, 2022 and implemented by July 1, 2022.
Upcoming: John will complete the 4th quarter DLQOR, BCRAAGD annual report, TWDB water usage, and TWDB water loss report.

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Discuss and review water use restrictions and stages – Ernie reported that the pumping went down on well #3, but suggests that we continue the Stage III Mandatory Use Restrictions until the water table improves more and hopefully when well #7 is finally finished and approved which could be four (4) to six (6) months that we have no control over. The Board discussed and will continue in Stage III Mandatory Use Restrictions, Rod Goff will update the letter, and Karen will send out the Stage III Mandatory Restrictions.

MOTION: Billy Wilson made a motion to continue in Stage III Mandatory Watering Restrictions for another sixty (60) days starting December 15, 2021, Ernie DeWinne seconded the motion. – The Board voted unanimously, and the motion passed.

- B. Update on plant #1 electrical upgrades – Joe reported that he met with Carl from Waterboyz on well #1, the compressor should have been in last week, they are trying to find time to come put it in. Joe advised that Danny will put the heater in when it arrives.
- C. Update on status of water system map – Tabled.
- D. Discuss future well locations- Tabled.
- E. Discuss plans and take action on severe weather conditions plan – Tabled.
- F. Report on corrective action on employee retirement program – Ernie DeWinne advised that the new SEP retirement accounts have been set up with Edward Jones for the employer contribution and he will split up the money that was deposited in the past to have the funds separated for each employee into the appropriate accounts. Karen Antill advised that she will have the figures for the BRRWSC's 5% SEP that we have been holding since April for the company to be sent out next week to Edward Jones; and will have the employee's 5% portion paid out to the employees as well next week.
- G. Update on Well #7 – Bonnie Tidball advised that she spoke with Carl from Waterboyz about the motor and he will try a 20 hp motor that has only been used once and if it works, he will sell it to us at cost. Billy advised that he believes we would only need a 60-gpm pump, which we pulled from well #6 and doesn't want to cavitate the well with a larger pump. Joe Ortega advised that the pit has been covered, picked up the panels and put them away. Poured the 8' x 8' slab around the well, trenched 180' by 4' deep for the conduit; Joe A is adding sand and bedding it right now. Joe reported that he ordered 120' of 4" pipe, which is on back order because he only have 80' on hand; has also ordered another load of sand. Joe advised that Carl will put the test pump in well #7 and begin testing soon.
- H. Update on heater, pressure tank and compressor for Plant #1 – Joe Ortega discussed in Old Business item B.
- I. Update on Generator planning for Plant #3- Billy Wilson advised that he is going to contact M&S Engineering company and get a recommendation on the generator size that they think we will need for everything we need to run at plant #3. Billy said once we are ready, we can ask for an engineering study so we can go look to buy one and have it installed. Bonnie advised Billy to get with her and they will call M&S Engineering together and get this going.

NEW BUSINESS:

- A. Review and approve 2022 budget – Ernie DeWinne presented the 2022 budget to the Board and guests and was approved with updated changes made; to lower the trash cost to zero since the DRROA is not being charged and will notify the DRROA. Ernie will send this new adopted budget off to the USDA in the morning.
MOTION: Billy Wilson made a motion to approve the 2022 budget with changes made, Rod Goff seconded the motion. – The Board voted unanimously and the motion passed.
- B. Approve purchase of dump trailer - Bonnie Tidball advised that we have been looking at getting a dump truck or dump trailer for the BRRWSC, she reported that one became available and they have purchased it for \$6,000.00 before the price went up. Karen advised she has the title and will work on preparing the paperwork for transferring the title to the dump trailer.
MOTION: Billy Wilson made a motion to purchase a dump trailer for \$6,000.00, Ernie DeWinne seconded the motion. – The Board voted unanimously and the motion passed.

Billy Wilson advised that the DRROA will put an item on their agenda for January to split the cost of maintenance on the new dump trailer with the BRRWSC effective when purchased, since Joe will be using it for both companies.

Ernie DeWinne advised that he got a credit card application in the mail for BRRWSC for Capital One with a zero annual fee to possibly be used instead of the debit card at the bank, it has a cash back of 1.5% of all purchases; Ernie will look into it and report at the January 13th board meeting.

MEMBERSHIP COMMENTS:

A guest questioned if there was a water rate increase in the new 2022 budget; the Board advised her that there will be no increase at this time.

A guest asked about pressure washing, the board will look into this item.

Bonnie reminded everyone about the Holiday Dinner at Hermann Sons tomorrow night.

ADJOURNMENT: There being no further comments, Billy Wilson made a motion to adjourn the meeting, seconded by Rod Goff. The BOD voted unanimously to adjourn the meeting at 3:14 PM.

The next regular BOD meeting will be held on Thursday January 13, 2022, at 2:00 p.m.

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____